EXCURSION NOTES

POSTING OF NOTES AT CGGS:

EXCURSION NOTES REQUIRING PARENTAL CONSENT

In the Senior School, the excursion note, without the permission link, will be posted on Canvas where students, parents and guardians will be able to view the details. The same note will be emailed to parents with the electronic consent form link to the nominated parent email account. Once completed, parents will be able to login at any time to view details of their submission. It is a requirement that parents complete the online permission form for their child to attend the excursion/activity. The online forms are then used in collating permissions and excursion lists.

*It is essential that the school has up-to-date information and that we be notified when these change. It is also highly advisable that parents not share their email password with their child/ren.*

EXCURSION NOTES NOT REQUIRING PARENTAL CONSENT

Part of the planned educational program for every year level is the experience of exhibitions, performances, outdoor education and environmental studies.

I understand that during the School year the class attended by my child may undertake excursions which involve leaving the School premises or attend functions at the School for which there may or may not be a small charge. In respect of these excursions or functions, I hereby agree:

- I give permission for my daughter/son to leave the School on organised activities or for School purposes, and to attend any local excursion during the time she/he is at the School where the cost is borne by the School, or where there are minor costs involved. These may be charged to my account. I understand that my daughter/son will where possible inform me of any excursions before they occur.
I know that the School will take reasonable steps to try and prevent accidents and injury. If an accident happens the School may get medical attention for my daughter/son and will let me know as soon as it can. Medical attention may be at my expense.

- The School is entitled to take reasonable disciplinary action for safety, well-being and successful conduct of activities and students.
- To allow my child to participate.
- To delegate my authority to the staff and instructors involved; such teachers and instructors may take whatever disciplinary action they deem necessary to ensure the safety, well-being and successful conduct of the students as a group or individually in the above mentioned activities.
- In respect of those excursions for which there is a cost of not more than $20.00 per child, to meet the costs involved and authorise these to be debited to my account.

I understand that:

- I will be advised of any excursion or function at least one week in advance and I agree to meet any financial commitments necessarily incurred by the School on behalf of my child (ie up to a maximum of $20.00);
- notification may not always be possible in respect of identical activities which are a part of School routine e.g. cross country runs, nature walks, visits to the Senior/Junior Schools;
- on rainy days or for other special reasons the School Bus may be used for transport between the Junior and Senior Schools; and
- all care will be taken by those in charge.

I authorise:

- teachers and instructors to obtain medical assistance which they deem necessary should an accident occur, and agree to pay all medical expenses incurred on behalf of the above student I understand that all efforts will be made to contact me before medical treatment is obtained if this is practical.